

FACILITIES POLICIES REVIEW COMMITTEE  
October 30, 2007

The Facilities Policies Review Committee (FPRC) held its fifth meeting on October 30, 2007 at 6pm at Chi Omega. Present were Andy Batson, Pam Bourg, Stan Chastain, Caroline Etter, Shae Ferguson, Dennis Hamn, Ed Kellar, Lisa Kenna, Seth Mollitt, Emma Winstead and staff member Chris Bullins.

The minutes of the October 25 meeting were approved.

Seth reported he, Sam Warfield, chair of the Non-Facility Committee, and Chris met with Vice President for Student Affairs Patricia Telles-Irvin and reviewed some of the work the committees have done thus far. One of the major concerns was the fire inspection process and coming up with a policy that would make it easier for the housing corporations and house directors. Dr. Telles-Irvin stressed the fact safety is our most important concern then appearance.

The members of the Committee reviewed proposed changes to the House Director Policy that were submitted by Stefan Gleason. His first suggestion was to have a house director required if there were 15 or more occupants; this recommendation from a 1993 task force. Committee members felt that for safety concerns there should not be a change in the wording and therefore did not accept the suggested change.

The Committee members reviewed the wording in the paragraph dealing with hiring a house director and running background checks and felt their wording should remain. The OSFA staff should meet with all finalists before they are hired.

Issuing a contract to the House Director is good business practice and the corporations are running a small business. The statement after II 5 was changed to read: The Office of Fraternity and Sorority Affairs requires House Corporations to submit, at a minimum, an executive summary of the employment contract, including dates of hire and contract termination but not including salary or other privileged information. These contracts will be used to assist other chapters and to support the house corporation in dealing with problems involving house directors. This change gives all involved a clearer expectation of what is needed by the OSFA and its purpose of the information.

In Section III B the first paragraph, members felt the wording should not be changed. If there is strong need/desire to hire someone who does not qualify because of qualifications, then that housing corporation could obtain permission from OSFA. It was agreed to change the wording in the second paragraph by eliminating the words "must first obtain permission from OSFA" to "first petition OSFA". If a petition is denied by OSFA, the house corporation could appeal the decision.

The second paragraph in Section IV was changed to read "The House Corporation and House Director shall play a significant role in facility management and upkeep of the facility. While every chapter has unique needs, it is encouraged that House Directors are given the following responsibilities:"

While recognizing that each house is different and operates differently, the purpose of the HD policy is to help each house operate by the same standards. The policy gives basic requirements and explains the role of the HD and enables the OSFA to convey areas of concern to housing corporations.

Background checks are to be done for all HD's; this includes those currently employed as well as new ones. No background checks are to be kept on file in the OSFA. The Committee members recommended that the OSFA budget should include the money to do the background checks.

Respectfully submitted,  
Pam Bourg, Secretary