

FACILITIES POLICIES REVIEW COMMITTEE
November 13, 2007

The Facilities Policies Review Committee (FPRC) held its seventh meeting on November 13, 2007 at Sigma Nu. Present were Seth Mollitt (Chair), Andy Batson, Pam Bourg, Stan Chastain, Ed Kellar, Lisa Kenna, Arthur Portnoy and Emma Winstead.

Members toured the Sigma Nu facilities before the meeting began.

Minutes of the November 6 meeting were approved.

A small number of houses responded with suggestions for the House Director's Policy. Seth will send out another e-mail giving a deadline for suggestions and the committee members will review all of the after the Facility Policy is completed. The goal of completing the policies by Thanksgiving is no longer realistic; there will need to be three or four more meetings.

The Exterior Maintenance section of the Facilities Policy was reviewed.

Trash - There was discussion about removing the word "pre-arrange" and the phrase "for routine operations and special events, programs or projects." It was agreed the word "pre-arrange" should stay – houses pay for regular trash collection. The last phrase should be removed and the following sentence added "All chapters must comply with the waste disposal regulations of the appropriate governing agency."

Item 3 was discussed even though it had been deleted in the rewrite from the spring. The section was added back and rewritten to accurately reflect what is currently happening. The section will read: The Interfraternity Council will provide and bill on-campus fraternities for large dumpsters during move in and move out periods.

Item 4 as written was removed; it was combined with Item 1.

Item 5 was renumbered to be Item 4. There is an on-going for more education on recycling. Members of some houses have indicated recycling is not picked up on a regular basis and causes the area to look unkept. There needs to be more incentive for the houses to really participate in a recycling project.

Grounds – Item 1 was rewritten to eliminate the specific tasks and the number and timing for the tasks. Item 1 will read as follows:

Each chapter is responsible for maintaining its grounds. Maintenance of grounds includes:
Moving, trimming, and edging grass
Keeping plants and trees trimmed and neat
Keeping flower and plant beds clean and free of dead plants

Committee members felt that Items 2, 4, and 5 should be deleted. Chapters should not need to get approval from OSFA in order to alter the grounds (i.e., dig or plant); chapters replant several times a year. If the house is planning to dig or plant for a social event, then approval should be given during the event permitting process.

Item 3 was renumbered to Item 2 revised. Committee members had no problem with removing hazardous trees but did have questions as to who was determining the trees were hazardous. There were also

questions about removing a tree if only one limb was hazardous. The item amended to read: The chapter must appropriately deal with any trees that are determined to be hazardous.

Building – Item 1 was discussed and members felt the examples of repair should be removed. The sentence should be rewritten to read “A chapter is responsible for exterior cosmetic repairs.”

In Item 2 the words “upon request” after “The University”.

Item 3 was deleted. Saying “Chapters may consult with staff from the Department of Housing and Residence Life” is not a policy.

Item 4 – The words “properly attached to the structure” should be replaced with “safely secured”. This change reflects the need for more safety in the hanging of banners. Committee members agreed with the need to have banners taken down within 24 hours of the conclusion of the event they are advertising; disposing of the banner should be part of that statement. Item 3 should read:

All banners must be safely secured and must be taken down and properly disposed of within 24 hours of the conclusion of the event they are advertising.

Pest Control – This wordy section was condensed to read: “General household pest control to include inspection, prevention, exclusion, and sanitation is required.”

NOTE: The sections reviewed refer to the Chapter as being responsible for the various aspects of this policy. Chapter refers to the local chapter, house corporation and/or national headquarters.

The next meeting will be November 20.

Respectfully submitted,

Pam Bourg, Secretary