LEADERSHIP TRAINING FOR RECRUITMENT Counselors
COURSE SYLLABUS
Tuesdays Periods 8 & 9

INSTRUCTORS:
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Facilitators:
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Chapter Advisor:

COURSE OVERVIEW:
This course is designed to prepare and inform Recruitment Counselors of the rules, policies and procedures of the University of Florida’s Formal Recruitment process, as well as the administration of the National Panhellenic Conference. Through a variety of activities including class discussions, group projects, test, and participation in activities, the Recruitment Counselors will be taught basic skills and common knowledge, such as, appropriate behavior, problems solving, confrontation, counseling, clarification, and community building. These skills will assist the Recruitment Councils’s with any feasible circumstances when interacting with Potential New Members and concerned parents. Furthermore, an objective for this course is to bring unity amongst a diverse group of sorority women to strengthen the Florida Greek.

COURSE OBJECTIVES:
This course is designed to be an experience in leadership through training for the Recruitment Counselor program. Through team and community building exercises, students will begin to develop relationships with one another, thus creating a space of trust and consideration of others.

Learning in this class requires students to be active participants in the learning process. It is imperative that students come to class prepared to engage in dialogue surrounding the recruitment process. Students will need to think about personal goals for the course to help direct the learning environment. Learning can and should be intellectually challenging and requires hard work and extensive time. Your involvement in helping the course meet your needs will be assessed throughout the semester.

1. Students will learn to articulate values, qualities, and skills important to the Panhellenic recruitment process
2. Students will learn to articulate values, qualities, and skills important to the recruitment counselor (ΠΧ) position
3. Students will develop an expanded awareness of the Florida Greek community
4. Students will enhance their written and oral communication skills through quizzes, group projects, presentations, and exams
5. Students will build relationships with each other
6. Students will learn the mechanics of an unbiased peer mentoring process (i.e. counseling, confronting, supporting)
7. Students will have fun!

**REQUIRED COURSE MATERIALS:**
1” 3 ring binder for class materials, which you will be allowed to decorate with your own personal touch

**COURSE POLICIES AND REQUIREMENTS:**

**REQUIREMENTS**
Every woman enrolled in this course must have been selected as a recruitment counselor (ΠΧ) for 2006 Recruitment. As required by the NPC Green Book, Pi Chis must be in good standing with their member groups, be an active participant in the collegiate chapter, and be enrolled in the institution where their chapter is located.

**ATTENDANCE**
A learning tool for this class is weekly participation in discussions and exercises. It is not only important to attend class but students will also be expected to actively participate in all class discussions, exercises and outside activities. Because of the importance attached to regular class attendance, •
  - Class is **MANDATORY!!!** More than 3 absences will result in an automatic failing grade, unless otherwise discussed with the instructors. Each unexcused absence will result in a loss of one half of a letter grade. Please contact Ashley or Anthony with excuses.
  - Excused absences are defined as prior notice to your instructors regarding your absence with approval from instructors
  - Students must notify the instructors personally. Messages do not serve as notification
  - Students with excused absences are still required to complete and submit course assignments on or before their due date
  - Excused absence approval is at the discretion of the instructors

Class is every Tuesday at 3:00pm promptly (you must be on time and prepared!)

**COURSE AND INSTRUCTOR EXPECTATIONS · · ·**
1. We expect students to be respectful of the instructors and other class members by turning off all cell phones and pagers prior to class.
2. We expect students to attend every class period and arrive to class on time. Tardiness may result in an unexcused absence
3. No display of Chapter affiliation (clothes, backpacks, etc.) will be acceptable in class or class related activities. We are all Sorority Sisters!
4. **** The ability to accomplish responsibilities while having FUN at the same time! ****
ASSIGNMENTS

TESTS
Periodically, students will be tested on the previous material. Tests will reflect the main ideas of the class materials and speakers and will not be based on random, obscure details. The purpose of the tests is to enhance retention of the material and reward students with points for what they are expected to do anyway.

CHAPTER PRESENTATIONS
You will be paired with other class members and your chapter will be assigned a Greek group. You will be required to research the organization and present a creative presentation (at least 10 minutes) on your assigned organization to the rest of the class. Your project must include:
   a. Inter)National Founding date and school,
   b. UF Founding date
   c. Colors
   d. mascot,
   e. at least five well known alumni
   f. National/UF philanthropy information
   g. Whatever other helpful information you can provide your classmates. Tell the story of the organization to provide items to remember.

   Also please make sure to provide helpful information (info sheet, packet, handout) to your fellow Pi Chis on the group you have been assigned.

CLASS PARTICIPATION
Throughout your chapter advisor as well as the other class facilitators will be observing your contributions to class. These contributions will be utilized to help determine your overall grade as well as grouping for Recruitment.

PHI CHI RETREAT
Your attendance and participation is mandatory

LETTER TO PNM
Each Recruitment Guide shall be required to write a letter to the PNMs who will be assigned to their group introducing themselves. The letter should include overview of your role, contact information, and vision for recruitment.

RECRUITMENT DATES:
Spring (informal): Thursday, January 19, 2006
Fall (formal): August 18 – 27, 2006

For more information www.ufpanhellenic.com
COURSE SCHEDULE:
Please note that schedules may vary somewhat. The syllabus and/or course outline is subject to change due to administrative changes. If a student is not in class, she is still held accountable for submitting the material by the Announced due date.

LEADERSHIP TRAINING FOR RECRUITEMENT COUNSELORS: COURSE SCHEDULE

January 17  
Introductions & Teambuilding  
JWRU 282

January 24  
“Chapter Introductions”  
JWRU 282

January 31  
Panhellenic and the Florida Greek Community  
JWRU 282

February 7  
UF Panhellenic Chapter Presentations  
TBD

Each group will be assigned two (2) UF Panhellenic chapters (e.g. Alpha Chi Omega). After conducting research on these chapters, the small groups will be responsible for being the master teacher for these chapters. The purpose of this activity is to learn more about the Panhellenic community. As such, small groups SHOULD NOT use chapter or national websites as their primary source. Instead chapters are encouraged to meet with chapter leadership, go to dinner at the house, etc. to gain information for this assignment. Chapter presentations will be graded on creativity and the quality of information presented.

February 14  
TEST #1 and Diversity and Disaffiliation  
TBD

February 21  
Service Project  
TBD

February 28  
Scavenger Hunt and Stereotypes  
TBD

March 7  
Test #2 and Recruitment 101  
JWRU 282

March 14  
Spring Break  

March 21  
PNM Bill of Rights, Common Recruitment Infractions, Release Figures Presentation  
JWRU 282

March 28  
Patti Pi Chi  
TBD

April 4  
Counseling w/ Dr. Wayne Griffin  
JWRU 282

April 11  
The Day in the Life of a Pi Chi and Test #3  
JWRU 282

April 18  
Recruitment Run-through  
Sorority Row

April 25  
Tying together loose ends  
TBD